**BURGHCLERE PARISH COUNCIL**

**Clerk:** Mrs J Letsome, Portal Hall, Church Lane, Burghclere, RG20 9HX

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**Parish Councillors are summoned to an ordinary meeting of Burghclere Parish Council on Monday 2nd March 2020 at 7.30 pm in the Portal Memorial Hall**

**A G E N D A**

1. **Apologies**
2. **Declaration of members’ interests for this meeting**
3. **Confirm minutes of the ordinary meeting held on 3rd February 2020**
4. **Councillor Vacancy**
* Clerk to update on number of responses to vacancy notice submitted to B&DBC
* Review of applications & agreement to appoint via Co-option
1. **Elect new representative for Earlstone Common Trust**
2. **County councillor report**
3. **Borough councillor report**
4. **Parishioners’ open time**
5. **Chairman’s comments**
6. **Proposed Merger with Newtown Parish Council**
* For discussion and agreement on initial response
1. **Planning applications received since 3rd February 2020:**
* There are none for discussion

**13. 18/00778/OUT Carlton Harts Lane Burghclere RG20 9JN**

* Chairman to provide update

**14. Neighbourhood Plan update**

**15. Documents for review and agreement:**

* Standing Orders
* Risk Assessment
* Financial Regulations
* Asset Register

**16. Lengthsman update**

To include:

* + - agreement on possible tasks for 7.5 hours scheduled for 11th March
		- decision on to continuing to be in the lengthsman scheme in 2020-21
		- decision on continuing to be in the North West Hampshire cluster
		- decision on any requests to be made to change the proposed schedule

**17. Website/IT update progress report**

**18. Footpaths report**

**19. Environment Action**

**20. Future Fundraising and Grant Applications**

**21. Accounts - payments and update**

**22. Clerk’s report**

* To include Parishioners’ correspondence and 2019 Audit Recommendations

**23. Annual Assembly Date & Location for agreement**

**Jacqui Letsome, Clerk** – 25th February 2020

***PUBLIC AND PRESS WELCOME TO ATTEND***